

Action Plan on the Implementation of the School – Based Feeding Program, SY 2014– 2015

Region/ Division: IV– A CALABARZON/ Antipolo City

School: Penafrancia Elementary School Annex

KRAs	Activities	Targets	Office/ Persons Responsible	Time Line	Resource Reqmnts	Success Indicators
1. Planning	School-Based Feeding Program > orientation	Parents Teachers Pupils	TWG of Region and Division of Antipolo City, School Head, Teachers and selected parents	1 day	Powerpoint about the program, flyers and posters	>100% attendance of the parents, teachers, NGO's and LGU's
2. Health and Nutrition Service Delivery	> getting the Nutritional Status to identify the beneficiaries	Identify the severely wasted and wasted pupils	Teachers	Last July ,2014	BMI form	Identified accuracy
	> Deworming		BNHU, teachers	2–3 hours	Parent's permit	100% of the Pupils beneficiaries will be dewormed
	> toothbrushing, handwashing >proper labeling and	severely wasted, wasted beneficiaries	Teachers, Pupils, Parents,	daily		Enhanced personal hygiene

	segrating of food items		NGO's , LGU's			food choices, and good eating habits to be imparted
3. Procurement and Delivery of Food Commodities	Small Value Procurement	3 or more suppliers	Observers, School Head, BAC	Sept. 19,2014	>Request for quotation > regular DepEd employee and with knowledge and expertise to the procurement at hand	To achieved and exercised competitiveness and transparency
4. Staff Development	Orientation about the program, Trainings of parent volunteers / teachers	All teachers Seminar workshop	School Head, Nutrition Coordinator and Canteen Coordinator, Parents	Half an hour quarterly	> action plan, narrative and pictorial report	100% of the teachers know the program and implementation 100% of the parent volunteers should have been trained
5. Financial Management	Procuring and Liquidating of funds	Proper budgeting of food menu and operational expenses for 120 days	Division Accounting section,School Head , feeding coordinator	Regular liquidation of funds	Work and financial plan Official receipts and RER	Work and financial plan should have been approved by the OIC to the office of the Superintendent Ensured prompt liquidation of funds
6. Advocacy & Resource Mobilization/	> involvement of the pupils ,parents ,	Execution of SBFP	Beneficiaries, community	Whole Year round	Conduct meetings	>Uplift the nutritional status of our school children by atleast 85% via community awareness and involvement

Linkage	stakeholders and teachers		Teachers			> Integrate the health awareness for to their lesson
7. Monitoring & Evaluation	Assessing the effectiveness of the SBFP	Execution of SBFP	TWG of the Division, School Head, Feeding Coordinator	quarterly daily	Program accomplishments, list of beneficiaries, narrative reports and Pictorial reports	100% of the program should have been monitored and evaluated
8. Complementa ry Activities (Gulayan sa Paaralan, Canteen Mngmt.etc)	Gulayan sa Paaralan, Good grooming, personal hygiene and values development training	Sustainable food production/ gardening	School Head School EPP Coordinator and Teachers, parents	Year round	Gulayan sa Paaralan, good grooming and personal hygiene	Food production should have been sustained. > promoted cleanliness and prevent sickness > created positive attitudes, skills and promoted life-long healthy eating and lifestyle behaviors.

Prepared by:

NOVA U. SILGUERA

Feeding Coordinator

Noted:

JENEATH G. BARTOLATA

School Head